

PROCEDURE FOR OFFICIAL INAUGURATION OF EXISTING WINNERS' FELLOWSHIP CENTRES AROUND THE WORLD

1. A letter of request for formal inauguration of the fellowship shall be written and addressed to the Office of the Executive Secretary.
2. The Coordinators shall complete and submit the Winners' Fellowship Centre Data Form which can be accessed online from the ministry's website: www.davidoyedepoministries.org, click WMA for access.
3. A letter of approval shall be forwarded to the Fellowship via the Coordinator.
4. Subsequently, the ministry authority in collaboration with coordinators shall consider responsible members for position in the Board of Trustee and signatories to the Fellowship's bank account.
5. The Coordinators shall prepare and submit a comprehensive report on the activities of Fellowship Centre since commencement i.e. attendance of each meeting ever held, monthly income and expenditure account, number of people saved at each meeting, number of new comers and other relevant information for planning and record purpose.